



Statement of Agreement:

I, Joseph Bors agree with the requirements as stipulated in this Request for Proposal.

Authorized Signer Name

I also agree with the Central Sierra Continuum of Care Strategic Action Plan and the local Homeless Action Plan for the County in which I am applying for funding as evidenced by the need:

Current number of people experiencing homelessness in said County: 137 Households 184 people- Amador County

Current number of people being served in existing programs in said County: ATCAA Shelter 19 served (24 possible)

Domestic Violence Shelter 13 beds possible -not available for current occupation rate in HMIS. CDSS hotel/motel overflow emergency beds average 9 individuals per night, Sutter Amador Emergency COVID grant shelters (those positive for COVID) extremely vulnerable, out of Sutter Hospital literally homeless. Approx 4 per month. Total 45 – 50 Maximum

Gap in services in said County – Amador PIT numbers on literally homeless range from 150-180 on any given year’s count in Amador County. ATCAA Shelter and Operation Care are the only Emergency Shelter beds open year-round and available in Amador County. CDSS funding places families qualified for CalWORKs in ATCAA shelter and local hotel/motel situations as needed regarding overflow placements until shelter beds are available. ATCAA CES, intake process shows current Amador shelter turning away approx. 7-11 single individuals a week 3 Households- for available shelter beds. Some turn aways due to vacancy issues, some are on the not returns list or not time eligible within in the same calendar year, some cannot use a top bunk due to disability issues needing lower bunk, Referrals include Sierra Wind Wellness and Recovery Center, Operation Care, Jackson City Street Outreach, CDSS, and other local Housing service providers. Continued prioritized gaps needing to fill include- ES beds with wrap around supportive services for placements and ongoing intensive case management needs. Data shows ongoing prioritizations needed regarding Emergency beds dedicated to single individuals with chronic mental and physical health needs. This project will address those demographics for shelter.

Authorized Signature: Joseph Bors Date: 8/29/22



SECTION TWO

Narrative: (please type in the box your response(s)).

An outline of proposed uses of funds requested and an explanation of how the proposed use of funds will complement existing local, state, and federal funds and equitably close the gaps identified in the local homelessness action plan for demographic subpopulations that are underserved.

Respond to all that apply: (Refer to page 3 of the Instructions)

PROPOSED USE OF FUNDS	Explanation of how funds will complement existing funds and close identified gaps
Rapid Rehousing	
Operating Subsidies- New and existing emergency shelters	<p>A. . <u>Project to add 12-14 Emergency Shelter beds in downtown Jackson. Phase 1 of 2 renovations currently in process to open top floor of two-story home. Top floor to house 7-10 maximum. Current budget and funding leveraged to project includes- Whole Person Care, HDAP (Housing Disabilities Assistance Program) and HHAP R1. These requested funds regarding HHAP R 3 are for operational costs to pay for onsite Manager (Essential Services) Facility maintenance, Shelter Operations. Project includes immediate sheltering, connections to community services, Coordinated Entry, multi-disciplinary team group meetings to serve all shelter clients will be opened biweekly to discuss current residents and stability plans, M-F Onsite Management, Selected Caretaker over weekends to manage site. Whole Person Care funding model includes regular disciplinary team meetings to ensure CES process is prioritized and ongoing for sustainable outcomes. Multiple service provider connections to include- Street Outreach Worker (City of Jackson) Sierra Wind Wellness and Recovery Center to offer full time SSI/SSDI Advocacy for those needing SSI</u></p>



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	<p><u>outreach services, LCSW Amador Hospital, ATCAA, Amador County Social Services Departments (CPS, APS, Mental Health, Social Services)</u></p> <p><u>Project includes 1 dedicated Homeless Youth bed.18-24 or parenting youth. Combining these multiple funding \ contacts ensures that the population of single individuals with disabilities are prioritized for emergency housing, connections to income, and permanent placements with wrap around case management services.</u></p>
Street Outreach	
Service Coordination	
Systems Support	HMIS/CES data entry. Multi-Disciplinary Team calls related to CES information shared biweekly on clients served- Communications, HMIS Management/support. Training, HMIS equipment costs.
Delivery of Permanent Housing	
Prevention and Shelter Diversion	
Interim Sheltering	
Improvements	

If awarded, applicants **MUST** comply with the following: if you agree, initialing each box (electronic or in ink):

Initials

<p>Housing First: All projects must provide housing and services that are Housing First compliant, per Health and Safety Code Section 5022.5(g), and delivered in a low barrier, trauma informed, and culturally responsive manner. Individuals and families assisted with these funds will not be required to receive treatment or perform any other prerequisite activities as a condition for receiving shelter, housing, or other services for which these funds are used. Housing First will be adopted including outreach and emergency shelter, short-term interventions like rapid rehousing, and longer-term interventions like supportive housing.</p>	<p>JB</p>
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<p>Prioritization: Applicants are strongly encouraged to prioritize the use of HHAP funds to assist people experiencing literal homelessness move into safe, stable housing, with a particular focus on rehousing individuals currently living in Project Room key (PRK) sites. HHAP funding should be housing-focused – either funding permanent housing interventions directly or, if used for shelter or street outreach, have clear pathways to connect people to permanent housing options.</p>	<p>JB</p>
<p>Youth Set Aside: All programs require use of at least ten percent (10%) of the allocation for services for homeless youth populations, which are defined as unaccompanied youth who are between 12 and 24 years old and experiencing homelessness. Funds spent under this provision must still also comply with the eligible use requirements above.</p>	<p>JB</p>
<p>Coordinated Entry System (CES) and Homeless Management Information System (HMIS): Awarded projects must participate in the CES and HMIS as required by the CSCoC.</p>	<p>JB</p>
<p>Administrative Costs: No more than seven percent (7%) of funding may be expended on administrative costs.</p>	<p>JB</p>

Describe your partnership(s) with or plans to use funding to increase partnership with local health, behavioral health, social services, and justice entities and with people with lived experiences of homelessness.

Current partnerships connected to this project include Amador County Social Services, Amador County Behavior Health, Street Outreach Services, City of Jackson, Operation Care, Victory Village, LCSW Sutter Amador Hospital, ATCAA Housing Programs, and Sierra Wind Wellness Recovery Center. All agencies have trained or are currently training to use the CA-526 Coordinated Entry System. Biweekly calls to discuss those literally homeless, in local hotels, needing transfer from current shelters, or discharging from Institutional settings including Hospital/Jail. Prioritization of single individuals connected to project; however, Youth or Families may be served if current shelter is full and beds are open. HDAP funding areas include Outreach, Case Management, Housing Placements, and Social Security Disability Advocacy. Those residents needing SSI/SSDI Services will be offered 3-6 months or longer periods of stay as needed to move them through the disability process. Street Outreach services will connect those wanting shelter



into system, offer essential items as needed, and provide transportation to SSI appointments and ongoing connections even after shelter placement. Local LCSW Sutter Amador Hospital currently works closely with ATCAA to deliver emergency vouchers, those exiting Hospital will be offered shelter if they do not require respite care and can generally care for their basic needs without nursing assistance onsite care. County APS, CPS, Social Services has dedicated 8 Hours monthly to onsite case management, and participation in CES calls to ensure multi-disciplinary efforts are stable and continued wrap around supportive services are established. Shelter Coordinator operates shelter, offers Case Management, completes necessary reporting, manages facility needs, and opens biweekly Multidisciplinary Team calls. All clients served in this shelter project are entered into the CES and offered Rapid Rehousing or Permanent Housing placements as units become available. Clients offered shelter will be encouraged to participate in local task force meetings, shelter policy development, and ongoing CoC work. This will offer additional assistance from those with lived experience to participate in all areas. This project will be low barrier, those staying will be asked to follow basic rules only and must not be a harm to themselves or a harm to others. This project will allow when needed, longer periods of stay to ensure clients are connected into all needed benefits and supportive services as long term permanent housing placements become available.

Describe specific actions you will take to ensure racial and gender equity in service delivery, housing placements, and housing retention and changes to procurement or other means of affirming racial and ethnic groups that are overrepresented among residents experiencing homelessness have equitable access to housing and services.

ATCAA works closely with CA-526 and will work towards racial equity goals outlined in the HHAP R 3 Action Plan. Staff will work with Data analysis team to review those coming into CES to ensure additional needed outreach efforts are met. Current data shows those literally homeless in Amador County include Veterans, those with mental health issues, those suffering from Domestic Violence, and those Chronically homeless by HUD definition. Shelter will have access to language line to ensure interpretation is available as needed. Shelter policies include nondiscriminatory access, rules. ATCAA and all ATCAA projects follow the CA-526 Coordinated Entry Policies and Procedures outlined as approved. CA-526 data shows placements needed for Youth, Veterans, Disabled Homeless, Native American populations, and Spanish speaking populations. Project is inclusive and accepts all demographics for services. Connections to local Tribes in process to ensure CES, language line services will be onsite, prioritized placement for those single and disabled. Staff will participate in ongoing data collection and analysis regionally to continue to review those being served are accessing the system of care as needed. Housing placements for shelter, and permanent housing secured tracked in HMIS. HDAP/disabled clients recorded for SSI/SSDI advocacy and services. New Health care partners will add additional health questions that will also be tracked in HMIS once CES/HMIS access to health care providers is developed.



Describe how you will make progress in preventing exits to homelessness from institutional settings, including plans to leverage funding from mainstream systems for evidence-based housing and housing-based solutions to homelessness.

Clients can be referred/ discharged from local law enforcement and local hospitals. However, Clients must NOT need immediate/ongoing respite care to be referred/served, they must maintain personal hygiene and self-care as no qualified nursing staff available. Local Behavior Health Full-Service Partnership clients may be referred to immediate shelter project while working with Case Manager to obtain permanent placements. Whole Person Care funding secured along with HDAP, HHAP R 1. County applications include 8 County Hours from CDSS Staff to ensure ongoing wrap around supportive services are met and delivered to sheltered clients. Clients in project may stay for longer periods of time 3-6 months to ensure all income eligible is secured and permanent placements have ongoing case management supportive services. All local available Housing funds for placements will be discussed in multi-disciplinary meetings to use best current housing funding to support long/short term stability needs. CES will be used to discuss best solutions and placements.

SECTION THREE

Please complete OUTCOMES for all that apply to this request for funding:

GOAL	OUTCOME
1.Reducing the number of persons experiencing homelessness a: Annual number of people accessing services who are experiencing homelessness b: Daily estimate of number of people experiencing unsheltered homelessness	Reduced by: a. 773 b. 148
2.Reduce the number of people who become homeless for the first time	Reduced by: NA
3.Increasing the number of people exiting homelessness into permanent housing	Increased by: 12 annually=48 total grant
4.Reducing the length of time persons remain homeless – number of days	Reduced by: 35 days



5.Reducing the number of persons who return to homelessness after exiting homelessness	Reduced by: 7annually 28 total grant
6.Increasing successful placements from street outreach – to emergency, interim, or permanent housing	Increased by: Annually 12 48 total grant

SECTION FOUR

Describe how this project will be sustained in the future: ATCAA will continue to work with Central Sierra COC, Amador HHS, and all other funders to keep project successfully open and running 365 days per year. Typical annual shelter costs run approximately 120,000 annually per site. EFSP funds will be requested, along with possible leasing opportunities with County programs including Full-Service partnership, HDAP, HSP, and all other County Social Services and Behavior Health funding. (Bottom floor room) Local VA providers can also provide placements if needed, along with Hospital, Domestic Violence providers, and local Homeless Housing Providers. Property will run as Emergency Shelter only through 2026, however if Shelter funding is difficult to obtain due to local competitive funding allocations, and or new shelters opening across region a portion of the property can and will be used as month-to-month, low barrier transitional housing to ensure literally homeless have placements and beds available in Amador County. Renovations to bottom floor FY 2023

Describe your management and past experience with similar projects:

ATCAA is a public joint powers agreement agency providing services in Amador and Tuolumne counties since 1981. Some of ATCAA’s programs also serve Calaveras residents as well. ATCAA is a public agency, governed by a 16-member Board of Directors. ATCAA’s mission is to help individuals in Amador and Tuolumne Counties toward self-sufficiency, to support local residents in becoming involved and contributing members of our community; to promote family and other supportive environments so that children, youth and elders can achieve their maximum potential; and finally, to form partnerships and coalitions within the community to meet these needs. As part of this broad mission, ATCAA has a 40-year record of successfully developing and sustaining a range of exemplary community service programs to meet the changing community needs.

ATCAA’s mission and service history has always supported reaching out to underserved residents in Tuolumne and Amador County. We are pleased to have a strong history of partnership with the



County of Amador since our inception as a Joint Powers agency formed by the county to serve residents who are vulnerable and at risk.

The successful implementation of many programs for at-risk families and youth provided by ATCAA with funding from Amador County have reflected the intent of both organizations to develop responsive and effective programs, and to work collaboratively to explore the best approach to service.

ATCAA's current programs include a comprehensive array of child abuse prevention, intervention, education and family strengthening programs, a food bank, emergency and transitional shelters for the homeless, financial literacy classes, Family Literacy and Support Services, Family Resource Centers, Head Start and Early Head Start programs, youth mentoring and academic mentoring, foster youth transition support, youth mental health wellness and recovery programs, drug and alcohol prevention programs, suicide prevention, energy assistance, community information and referral services, senior programs and more. ATCAA also has a history of providing technical assistance and start up resources for programs to build capacity for service. An example was the nonprofit corporation development and startup of the Amador Interfaith Council, who now operates food distribution programs independently in Amador County. ATCAA'S current Emergency Shelter programs have been in operation for more than 20 years. The Agency is funded through ongoing Federal and State Contracts to successfully implement a multitude of HUD Housing projects across Amador County.

Current projects under direct supervision include:

Rapid Re Housing, Emergency Shelter, Homeless Prevention, Permanent Supportive Units both through the CA-526 and HUD VASH system. Transitional Housing program and owned and operated affordable housing units.

ATCAA staff is fully qualified to own and assume financial/operational responsibilities connected to project. ATCAA is the lead Agency for the Central Sierra CoC, The CA-526 Collaborative Applicant, The Administrative Entity for both HEAP/HHAP funding, ATCAA continues as the CoC Agency selected for competitive ESG Applications benefiting all 4 County regions, and the lead entity of the CA-526 Homeless Management Information System. Our Community Action Agency has a robust program list across the two Counties that assist in a vast majority of program areas. Youth, Homeless, Food Banking, Head Start, Broadband, Energy, and Lifeline for Seniors.



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Financial Information: has your organization done an organization audit to meet federal, state or local requirements Yes No

If yes: Provide date and type of most recent audit. If there are unresolved findings, list them and provide a brief narrative as to how they will be resolved and by what date:

July 2022- No findings AGENCY AUDIT.

If no: Provide information regarding conducting an audit after the first year if awarded or obtain a letter of support from a CSCoC member in good standing that will include your HHAP funding in their audit process. N/A

HHAP Round 3 Budget Section Five	Name of Organization- ATCAA			County for Funding Request AMADOR		
Eligible Use Category	FY 21/23	FY 22/23	FY 23/34	FY 24/25	FY 25/26	Total all years
Rapid Rehousing Youth Set Aside						
Operating Subsidies-ES Youth Set Aside		16299	16299	16299	16299	65,196
Street Outreach Youth Set Aside		2160	2160	2160	2160	8640
Services Coordination Youth Set Aside						
Systems Support Youth Set Aside		1604	1604	1604	1604	6416
Delivery of Permanent Housing Youth Set Aside		200	200	200	200	800
Prevention and Shelter Diversion Youth Set Aside						
Interim Shelter Youth Set Aside						
Shelter Improvements to						



Lower Barriers and Increase Privacy Youth Set Aside						
Administration 7%		1347	1347	1347	1347	5388
Total Total Youth Set Aside						77,000 9,440

Budget Narrative: Provide a narrative of each budget line item including the amount and information regarding salaries and/or details of how funds will be used to achieve the Outcomes identified in your proposal:

Project on track to open top floor 7-10 beds by November/December 2022
 HHAP R 1 total budget 482,000 – portion of purchase of property, remaining funding renovations top and bottom floor- (full allocation)
 Whole person Care- 431,000- 120,000 towards total purchase of property= \$311,000, furnish house, open project, yard maintenance, manager, reporting, operations FY23- June 2025.
 HDAP- 250,000 (140,000) Sierra Wind Contract SSI/SSDI Advocacy= Shelter staff, Case Management Outreach=\$110,000 FY 2023-6-30-25.
 HHAP R 3= current request= 77,000 Dedicated – Facility Operations, Case Manager, CES/HMIS/ funding to include County required reporting, MDT Lead community calls with providers, transportation passes, youth bed set aside listed- FY 22-26.
 Full expenditure category for intended funds include:
 Direct costs, Personnel- Housing Coordinator, Maintenance of grounds, program supplies, insurance, communications, utilities, food, indirect.



Certifications

The following certification must be completed and signed by an authorized agency Representative to be further considered for HHAP program funding.

The undersigned agency hereby certifies that:

- a. The information contained herein and in the attached is complete and accurate. No material information has been omitted, including financial information.¹
- b. The agency certifies to the best of its knowledge and belief that its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal debarment or agency.
- c. The agency shall comply with all federal and County policies and reporting requirements applicable to the HHAP program as appropriate for the funding if received.
- d. If HHAP funds are approved in the requested amount, then to the best of your knowledge, sufficient funds will be available to complete the project as proposed.
- e. The agency certifies that the funded program will participate in the CSCoC approved CES and HMIS system.

Amador Tuolumne Community Action Agency	
Name of Agency	
Joseph Bors, Executive Director	
Typed Name and Title of Agency Official	
<i>Joseph Bors</i>	8/29/2022
Agency Official's Signature	Date of Signature
209-223-1485	jbors@atcaa.org
Phone Number of Agency Official	E-Mail Address of Agency Official

¹ U.S. Code, Title 31, Section 3729, False Claims, provides a civil penalty of not less than \$5,000 and not more than \$10,000, plus 3 times the amount of damages for any person who knowingly presents, or causes to be presented, a false or fraudulent claim; or who knowingly makes, or caused to be used, a false record or statement; or conspires to defraud the Government by getting a false or fraudulent claim allowed or paid. HUD will prosecute false claims and statements and conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802.